

**To:** Packard, Elise[Packard.Elise@epa.gov]  
**From:** Minoli, Kevin  
**Sent:** Thur 9/7/2017 9:33:43 PM  
**Subject:** Fwd: Memo regarding travel for Ryan's signature

Kevin S. Minoli  
Acting General Counsel  
Office of General Counsel  
US Environmental Protection Agency  
Main Office Line: 202-564-8040

Begin forwarded message:

**From:** "Jackson, Ryan" <jackson.ryan@epa.gov>  
**Date:** September 7, 2017 at 3:39:10 PM EDT  
**To:** "Minoli, Kevin" <Minoli.Kevin@epa.gov>  
**Subject:** RE: Memo regarding travel for Ryan's signature

Signed.

**From:** Minoli, Kevin  
**Sent:** Thursday, September 7, 2017 3:20 PM  
**To:** Jackson, Ryan <jackson.ryan@epa.gov>  
**Cc:** Willis, Sharnett <Willis.Sharnett@epa.gov>  
**Subject:** Memo regarding travel for Ryan's signature

Ryan- As discussed, we prepared the attached memo for your signature authorizing use of the reception and representation fund for Mrs. Pruitt's travel to the upcoming cabinet meeting at Camp David, and documenting the basis for that authorization. Based upon the facts as described in memo and our review of the relevant legal authority, your authorization and conclusion are consistent with the governing legal requirements. Please review and sign the memo if you agree it accurately describes the facts here.

Thanks, Kevin

**Kevin S. Minoli**

**Acting General Counsel**

**Office of General Counsel**

**US Environmental Protection Agency**

**Main Office Line: 202-564-8040**

**From:** Packard, Elise

**Sent:** Thursday, September 07, 2017 3:13 PM

**To:** Minoli, Kevin <[Minoli.Kevin@epa.gov](mailto:Minoli.Kevin@epa.gov)>

**Subject:** Revised memo

Elise B. Packard

Acting Principal Deputy General Counsel

U.S. EPA Office of General Counsel, Rm. 4020

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